DBE Corporate & Departmental Risks (Port Health & Environmental Services Committee)

APPENDIX 2

Report Author: Richard Steele **Generated on:** 06 September 2017

Risk no, Title, Creation date, Owner	Risk Description (Cause, Event, Impact)	Current Risk Rating	& Score	Risk Update and date of update	Target Risk Rating &	Score	Target Date	Current Risk score change indicator
DBE-TP-01 Road Traffic Collision caused by City of London staff or contractor who is unfit to drive while on City business	Cause: A member of staff/contractor who is unfit or unqualified to drive causes Event: a road traffic collision which results in Impact: death or injury; financial claim	Likelihood	8	Over 88% of City of London staff have completed Driver Check and over 91% of staff who have been identified, through Driver Check, as drivers (or managers of drivers) have completed the Corporate Transport Policy online training course. The overall compliance is now over 86%. The Business As Usual target for overall compliance has been increased to 85% for monitoring with the intention of increasing this to 90% by the end of FY 2017/18. The collection and periodic monitoring of driver licence details (and, in the case of grey fleet drivers, vehicle details) is continuing. 01 Sep 2017	Impact	8		No change

Action no, Title,	Description	Latest Note	Latest Note Date	Due Date
DBE-TP-01c Business As Usual Mitigation	Monitor the percentage of City of London staff who have completed Driver Check and ensure that it remains above 80% Monitor the percentage of City of London staff who have been identified, through Driver Check, as drivers (or managers of drivers) who have completed the Corporate Transport Policy online training course and ensure that it remains above 80%. Monitor overall completion rates for both driver check and the online training course and ensure that it remains above 80%. Monitor the collection and periodic monitoring of driver licence details (and, in the case of grey fleet drivers, vehicle details).			31-Dec- 2999

Risk no, Title, Creation date, Owner	Risk Description (Cause, Event, Impact)	Current Risk Rating	& Score	Risk Update and date of update	Target Risk Rating &	Score	Target Date	Current Risk score change indicator
major incident, such as flooding or fire, makes	Cause: A major incident, such as flooding or fire Event: Walbrook Wharf unusable as a depot Impact: Unable to clean streets; collect waste or maintain City of London Police vehicles. City of London unable to meet its contractual arrangements with third parties who use the depot for their commercial purposes.	Likelihood	4	A Business Continuity exercise was successfully carried out in March 2017. The next exercise will be held in 2018 and the dates have been reset accordingly.	Impact	4		*
depot 27-Mar-2015 Steve Presland				07 Apr 2017				No change

Action no, Title,	Description	Latest Note	Managed By	Latest Note Date	Due Date
DBE-TP-07a Business Continuity exercise	Conduct annual DBE business continuity exercise	A Business Continuity exercise was successfully carried out in March 2017. The next exercise will be held in 2018 and the dates have been reset accordingly.	Steve Presland		30-Sep- 2018